



# Charles D. Jones Company, Inc.

4900 Osage St. \* Suite #100 \* Denver, Co 80221 \* 303-623-7747 \* Fax 303-623-5526  
Credit Dept E-Mail [atucker@cdjones.com](mailto:atucker@cdjones.com)

Heating, Air Conditioning  
& Refrigeration Supplies

## Credit Application

For Office Use Only	
Account # _____	
S# _____	U: _____
CL: _____	Mail _____
D-Code _____	PO _____
Approved by _____	

Legal Company Name \_\_\_\_\_

DBA \_\_\_\_\_ Date    /   /   

Billing Address \_\_\_\_\_

Ship-To Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Cell Phone # \_\_\_\_\_

Email \_\_\_\_\_

Type of Business:  Corporation  Partnership  Sole-Proprietorship  LLC  Other \_\_\_\_\_

Business Description: \_\_\_\_\_ Federal ID # \_\_\_\_\_ Date & Where Incorporated: \_\_\_\_\_

Principal or Owner \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Cell# \_\_\_\_\_ SS # \_\_\_\_\_

Principal or Owner \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ SS # \_\_\_\_\_

Trade Reference \_\_\_\_\_ Contact & email \_\_\_\_\_

Address \_\_\_\_\_ Account # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Trade Reference \_\_\_\_\_ Contact & email \_\_\_\_\_

Address \_\_\_\_\_ Account # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Trade Reference \_\_\_\_\_ Contact & email \_\_\_\_\_

Address \_\_\_\_\_ Account # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Bank Reference \_\_\_\_\_ Contact & email \_\_\_\_\_

Address \_\_\_\_\_ Account # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

**Billing Information:**

Accounts Payable Contact Phone email Purchasing Contact phone email

Do you require Purchase Order Numbers? Yes No Number of Invoice copies required?

Do you want invoices emailed or faxed? Email: Fax#

(By providing your mailing address, e-mail address, telephone numbers and fax numbers, you consent to receive communication sent by or on behalf of The Charles D. Jones & Co., Inc., via mail, e-mail, telephone or cell phone and/or fax.)

Estimated Monthly Requirements \$ Estimated Annual Sales \$ Enclose Current Financial Statement

If Management Company please provide complete property name, address, phone # and owners for all properties managed. If applicant is the agent for and authorized to order material for improvements and maintenance to properties listed, payment for which applicant and property owners are jointly and severally liable.

Has this company, its officers or principal owners ever declared bankruptcy of any kind? Yes No If yes, please give date and details.

**Tax Information:**

Taxable Non-Taxable or Exempt Merchandise for Resale Own Use

Colorado Resale # City Resale #

Please complete enclosed Multi-State Exemption or provide your signed copy. (If material non-taxable because of Tax-Exempt Project you must provide us with the applicable Project exemption for each job)

**Credit Terms and Agreement:**

Terms of Credit: Standard terms are 1% 10th Prox - Net 30 Days. Past due amounts are subject to a finance charge of 1-1/2% per month or the maximum rate allowed by State Law. If collection of this account becomes necessary, I/We agree to pay all costs of collection, including, but not limited to reasonable attorney's fees and cost of suit incurred. Returned materials will be subject to a restocking charge. Returned checks are subject to return check fees. When Credit is extended, it is contingent upon prompt payment, according to the agreed upon terms and will be restricted by a credit limit - to be determined by the Credit Department. Open credit may be withdrawn at any time without notification if the account goes past due. All credit arrangements are subject to periodic review. No terms or conditions of a purchase order or similar document shall become part of the contract unless approved by the creditor in writing. Any litigation concerning this contract may be commenced, at the sole discretion of the credit grantor, in any local, state or federal court within the state of Colorado.

Applicants signature attests financial responsibility, ability and willingness to pay our invoices in accordance with our terms. The information on this application is for the purpose of attaining credit and is warranted to be true. I/We understand that approval for credit is based on a complete review of all information submitted and I/WE authorize and release approval for you to investigate all bank and trade references. The undersigned officer warrants that he or she is authorized to execute this application. The parties agree that a facsimile copy of signature is the same as original.

Signature Name Title Date

Signature Name Title Date

**Personal Guarantee & Consumer Credit Authorization:**

In consideration for the extension of credit to company, I/We agree to personally assume all liabilities, present and future contracted to herein including but not limited to: all open account sales, all written and verbal contracts secured and unsecured and any other sales transaction for the duration of our business relationship Charles D. Jones Company, Inc.

Signature Name Date

The undersigned hereby consent(s) to Charles D. Jones Company's use of a non-business consumer credit report on the undersigned in order to further evaluate the credit worthiness of the undersigned as principal(s), proprietor(s) and/or guarantor(s) in connection with the extension of business credit as contemplated by this credit application. The undersigned hereby authorize(s) Charles D. Jones Company to utilize a consumer credit report on the undersigned from time to time in connection with the extension or continuation of the business credit represented by this credit application. The undersigned as [an] individual(s) hereby knowingly consent to the use of such credit report consistent with the Federal Fair Credit Reporting Act as contained in 15 U.S.C. @1681 et seq..

Signature Name Date

Signature Name Date