



Charles D. Jones Company, Inc.

4400 NW 41ST ST, SUITE 300, RIVERSIDE, MO 64150
 816-561-3761 Toll Free: 800-444-2761 Credit Dept E-Mail mgage@cdjones.com

NKC	SO BR	IND	LIB	JOP	LNK	TOP	LAW	MAN	SAL	OMA

Acct # _____
Sls# _____ Limit _____
D-Code _____ PO _____
Approved by _____

Credit Application

Legal Company Name _____

DBA _____ Date _____

Billing Address _____

Ship-To Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

Phone # _____ Fax # _____

Cell Phone # _____

Email _____

Type of Business: Corporation Partnership Sole-Proprietorship LLC Other _____

Business Description: _____ Federal ID #: _____ Date & Where Incorporated: _____

Principal or Owner _____ Title _____

Principal or Owner _____ Title _____

Address _____ email _____

Address _____ email _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone # _____ Cell # _____ SS # _____

Phone # _____ Cell # _____ SS # _____

Trade Reference _____ Contact email _____

Trade Reference _____ Contact email _____

Address _____ Account # _____

Address _____ Account # _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

Phone # _____ Fax # _____

Trade Reference _____ Contact email _____

Bank Reference _____ Contact email _____

Address _____ Account # _____

Address _____ Account # _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

Phone # _____ Fax # _____

Billing Information:

Accounts Payable Contact Phone email Purchasing Contact phone email

Do you require Purchase Order Numbers? Yes No Number of Invoice copies required?

Do you want invoices emailed or faxed? Email: Fax #

(By providing your mailing address, e-mail address, telephone numbers and fax numbers, you consent to receive communication sent by or on behalf of The Charles D. Jones & Co., Inc., via mail, e-mail, telephone or cell phone and/or fax.)

Estimated Monthly Requirements \$ Estimated Annual Sales \$ Enclose Current Financial Statement

If Management Company please provide complete property name, address, phone # and owners for all properties managed. If applicant is the agent for and authorized to order material for improvements and maintenance to properties listed, payment for which applicant and property owners are jointly and severally liable.

Has this company, its officers or principal owners ever declared bankruptcy of any kind? Yes No If yes, please give date and details.

Tax Information:

Taxable Non-Taxable or Exempt Reason

Sales Tax Number State

Please complete enclosed Multi-State Exemption or provide your signed copy. (If material non-taxable because of Tax-Exempt Project you must provide us with the applicable Project exemption for each job)

Credit Terms and Agreement:

Terms of Credit: Standard terms are 1% 10th Prox - Net 30 Days. Past due amounts are subject to a finance charge of 1-1/2% per month or the maximum rate allowed by State Law. If collection of this account becomes necessary, I/We agree to pay all costs of collection, including, but not limited to reasonable attorney's fees and cost of suit incurred. Returned materials will be subject to a restocking charge. Returned checks are subject to return check fees. When Credit is extended, it is contingent upon prompt payment, according to the agreed upon terms and will be restricted by a credit limit - to be determined by the Credit Department. Open credit may be withdrawn at any time without notification if the accounts goes past due. All credit arrangements are subject to periodic review. No terms or conditions of a purchase order or similar document shall become part of the contract unless approved by the creditor in writing. Any litigation concerning this contract may be commenced, at the sole discretion of the credit grantor, in any local, state or federal court within the state of Missouri.

Applicants signature attests financial responsibility, ability and willingness to pay our invoices in accordance with our terms. The information on this application is for the purpose of attaining credit and is warranted to be true. I/We understand that approval for credit is based on a complete review of all information submitted and I/WE authorize and release approval for you to investigate all bank and trade references. The undersigned officer warrants that he or she is authorized to execute this application. The parties agree that a facsimile copy of signature is the same as original.

Signature Name Title Date

Signature Name Title Date

Personal Guarantee & Consumer Credit Authorization:

In consideration for the extension of credit to company, I/We agree to personally assume all liabilities, present and future contracted to herein including but not limited to: all open account sales, all written and verbal contracts secured and unsecured and any other sales transaction for the duration of our business relationship Charles D. Jones Company, Inc.

Signature Name Date

The undersigned hereby consent(s) to Charles D. Jones Company's use of a non-business consumer credit report on the undersigned in order to further evaluate the credit worthiness of the undersigned as principal(s), proprietor(s) and/or guarantor(s) in connection with the extension of business credit as contemplated by this credit application. The undersigned hereby authorize(s) Charles D. Jones Company to utilize a consumer credit report on the undersigned from time to time in connection with the extension or continuation of the business credit represented by this credit application. The undersigned as [an] individual(s) hereby knowingly consent to the use of such credit report consistent with the Federal Fair Credit Reporting Act as contained in 15 U.S.C. @1681 et seq..

Signature Name Date

Signature Name Date

4400 NW 41ST ST, Suite 300
RIVERSIDE, MO 64150
816-561-3761 800-444-2761
816-561-6421 fax



4900 OSAGE ST, #100
Denver, CO 80221
303-623-7747 800-358-7747
303-623-5526 fax

BILLING OPTIONS

Time to Go Green!

Fax: 816-561-6421

Email: mgage@cdjones.com

Attn: Accounting Manager

At the Charles D. Jones Co., our goal is to make it easy for you to do business with us, including managing your own invoices. We encourage you to take advantage of our FREE electronic invoice delivery service: a better way for you to get your invoices while helping the environment. We have found that it has greatly reduced the chance of invoices getting lost in the mail, or not getting them at all. Our invoices, that are faxed or emailed to the attention of the proper person, have all the information that you are accustomed to. You will receive one email/fax the very next morning after processing, so you will know immediately when purchases are made.

An added incentive is the good you will be doing for the environment. You can import this data directly into your own accounting system. It will also help eliminate stacks of paper and envelopes. We are confident that you will find this solution better for your business.

Please fill out and choose your preferred method of delivery and fax to 816-561-6421 or email to Patty Stover at dyount@cdjones.com.

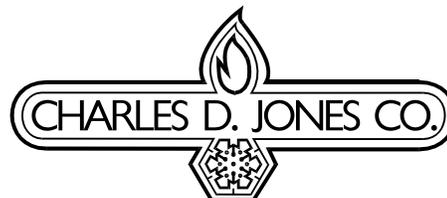
Customer #	
Company Name	
Address	
City/State/Zip	
Phone	
Contact Name	
Title	

Please check your preferred invoice delivery method.

EMAIL	Email address:
FAX	Fax #:
US Mail	

Thank you for your continued business. Do not hesitate to contact me at 816-561-3761 with any questions.

Debby Yount
Director of Accounting



Terms and Conditions of Sale

1. Wholesale Only:

We sell only to recognized contractors, dealers, government agencies, as well as institutional or industrial establishments who have their own personnel to install parts and accessories. We reserve the right to determine whether the potential purchaser is qualified.

2. Terms:

For purchases with established credit, **1% 10th Prox – Net 30 Days**. A service charge of 1- 1/2% per month (18% per annum) will be made on amounts remaining unpaid after the 30-day net period. If credit is not established, please include payment with your order. For your convenience, we also accept Master Card and Visa at various locations.

3. Prices (subject to change without notice):

FOB Charles D. Jones, unless stated otherwise. Prices do not include state, local, or federal tax.

4. Sales Taxes:

Will be charged on all sales unless appropriate exemption certificate is furnished.

5. Claims/Shortages:

All goods are shipped at buyer's risk. Our responsibility ceases upon delivery of undamaged goods to carrier. If material is received short or in bad condition, the buyer would require the agent of the transportation company to make notation of delivery condition on the freight bill and immediately file a claim with the carrier. **Claims for shortages or clerical errors must be presented within 10 days from receipt of goods.**

6. Warranties:

Other than extended compressor warranties, the only warranty which will apply to the material sold by the Charles D. Jones Co. is that of the manufacturer. We do not participate in any labor cost, loss of refrigerant, product or any expense incident to the use or replacement of our products. Freight is not covered in warranty claim.

7. Compressor Warranty Policy:

Payment of an advance replacement compressor is due according to our regular credit terms and may not be withheld impending an in-warranty determination. Compressor failures within a warranty period will be approved for credit only when factory examination discloses that there was defective workmanship and/or material. Warranty is based upon the date the inoperative compressor is returned to us. Any extended warranty provided by someone other than the Charles D. Jones Co. does not involve us. Such claims should be taken up directly with the appropriate equipment manufacturer or issuing agency underwriting the warranty.

8. Returned Goods:

No material may be returned for credit without prior approval and supporting purchase documentation. **NO RETURNS** on refrigerants or various electrical devices, since contamination or damage may not be apparent. All returns are subject to our minimum restocking charge.

9. Special Orders:

Non-stock or special order items are subject to the manufacturer's returned goods policy. All transportation, handling and restocking charges will be deducted from the credit memorandum.

10. Technical Advice:

Any advice is furnished without charge and on the basis that it represents our best judgment under given circumstances. Such advice is to be used solely at the recipient's risk.

11. Errors:

We reserve the right to correct clerical errors in orders, invoices, quotes, etc.

12. Right of Substitution:

We reserve the right to substitute items of equal quality and prices if the material to be shipped performs the same function as requested.

13. Goods Not Shown in Catalog:

Our catalog has to cover such a variety of material that only a partial listing of the items we sell can appear within the catalog, however, we do have the capability and resources to locate the hard to find controls and accessories. Just give us a call!

Please keep a copy for your records

Officer or Authorized Representative

Date

Charles D. Jones & CO., Inc.
4400 NW 41ST ST, SUITE 300
RIVERSIDE, MO 64150
816-561-3761 - Fax: 816-561-6421
Toll Free: 800-444-2761



Company Name

Address

City/State/Zip

Phone **Fax**

To the Charles D. Jones Company:

Our Company employs at least one properly certified technician who is required to be certified under Section 608 of the Clean Air Act of 1990, and we have enclosed as evidence an attached photocopy of their certification card(s). We will immediately notify you if we no longer employ at least one of the certified technicians represented on the card(s) we have provided for you. Also listed below are authorized representatives who may purchase or receive any refrigerants for use by our company's certified technician(s).

AUTHORIZED REPRESENTATIVES:

Recommended: This list could instead include job classifications or titles rather than actual names of authorized personnel (i.e.: service technicians, engineers, delivery personnel, maintenance personnel, dispatchers, purchasing agents, warehouse personnel, etc.)

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Name (Please Print) Owner or Authorized Official

Signature of Owner or Authorized Official

Title

/ /
Date

Not Valid
without a photocopy of your
certification card.
Please attach a copy here or
provide a copy on
another page.



MISSOURI DEPARTMENT OF REVENUE
TAXATION DIVISION
SALES OR USE TAX EXEMPTION CERTIFICATE

FORM
149
(REV. 11-2012)

**THIS FORM IS TO BE
GIVEN TO THE SELLER
BY THE PURCHASER**

PURCHASER AND SELLER

Caution to seller: In order for the certificate to be accepted in good faith by the seller, the seller must exercise care that the property being sold is exempt. When a purchaser is claiming an exemption for purchases of items that qualify for the full manufacturing exemption and other items that only qualify for the partial manufacturing exemption, the seller must make certain the correct amount of tax is charged for each item purchased.

PURCHASER'S NAME	TELEPHONE NUMBER	SELLER'S NAME	TELEPHONE NUMBER
CONTACT PERSON		CONTACT PERSON	
DOING BUSINESS AS NAME (DBA)		DOING BUSINESS AS NAME (DBA)	
ADDRESS		ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	
PRODUCT OR SERVICES PURCHASED EXEMPT FROM TAX			
PURCHASER'S TYPE OF BUSINESS			PURCHASER'S MO TAX ID NUMBER

RESALE: EXCLUSION FROM SALES OR USE

- Purchases of Tangible Personal Property for RESALE: *Retailer's State Tax ID Number* _____ *Home State* _____
(Missouri Retailers must have a Missouri Tax ID Number)
- Purchases of Taxable Services for RESALE (see list of taxable services in instructions): *Retailer's MO Tax ID Number* _____
(Resale certificate cannot be taken by seller in good faith unless the purchaser is registered in Missouri)
- Purchases by Manufacturer or Wholesaler for Wholesale: *Home State:* _____
(Missouri Tax ID Number may not be required)
- Purchases by Motor Vehicle Dealer: *Missouri Dealer License Number* _____
(Only for parts that will be used on vehicles being resold)(Form 149T is required for tire and battery fees)

MANUFACTURING EXEMPTIONS - FULL EXEMPTIONS: (These exemptions apply to state and local sales and use tax.)

- INGREDIENT OR COMPONENT PART
- MANUFACTURING MACHINERY, EQUIPMENT, AND PARTS
- MATERIAL RECOVERY PROCESSING
- PLANT EXPANSION
- RESEARCH AND DEVELOPMENT OF AGRICULTURAL BIOTECHNOLOGY PRODUCTS AND PLANT GENOMICS PRODUCTS AND PRESCRIPTION PHARMACEUTICALS

DESCRIBE PRODUCT OR SERVICES PURCHASED EXEMPT FROM TAX

MANUFACTURING EXEMPTIONS - PARTIAL EXEMPTIONS: (These exemptions only apply to state tax (4.225%) and local use tax, but not local sales tax. The seller must collect and report local sales taxes imposed by political subdivisions.)

- RESEARCH AND DEVELOPMENT
- MACHINERY AND EQUIPMENT USED OR CONSUMED IN MANUFACTURING
- MATERIALS, CHEMICALS, MACHINERY, AND EQUIPMENT USED OR CONSUMED IN MATERIAL RECOVERY PROCESSING PLANT
- MANUFACTURING CHEMICALS AND MATERIALS

DESCRIBE PRODUCTS OR SERVICES PURCHASED EXEMPT FROM STATE TAX AND LOCAL USE TAX, BUT SUBJECT TO LOCAL SALES TAX

- UTILITIES OR ENERGY AND WATER USED OR CONSUMED IN MANUFACTURING (**MUST COMPLETE BELOW**)

PURCHASER'S MANUFACTURING PERCENTAGE _____%

PURCHASER'S METHOD OF CALCULATION

- SQUARE FOOTAGE
- USE ANALYSIS

OTHER _____

ENERGY ACCOUNT NUMBER(S) _____

OTHER SALES OR USE EXEMPTIONS:

- AGRICULTURAL
- COMMON CARRIER (ATTACH COMPLETED FORM 5095)
- LOCOMOTIVE FUEL
- AIR AND WATER POLLUTION CONTROL MACHINERY, EQUIPMENT, APPLIANCES AND DEVICES
- COMMERCIAL MOTOR VEHICLES OR TRAILERS GREATER THAN 54,000 POUNDS (ATTACH COMPLETED FORM 5435)
- OTHER _____

SIGNATURE

SIGNATURE:

UNDER PENALTIES OF PERJURY, I SWEAR OR AFFIRM THE INFORMATION ON THIS FORM IS TRUE AND CORRECT AS TO EVERY MATERIAL MATTER. I also declare under penalties of perjury that I employ no illegal or unauthorized aliens as defined under federal law and that I am not eligible for any tax exemption, credit or abatement if I employ such aliens.

AUTHORIZED SIGNATURE (PURCHASER OR PURCHASER'S AGENT)	TITLE	DATE (MM/DD/YYYY)
_____	_____	____/____/____